



**Dr. N.T.R. UNIVERSITY OF HEALTH SCIENCES,**

**ANDHRA PRADESH, VIJAYAWADA - 520 008**



## **PROSPECTUS**

**COMPETENT AUTHORITY QUOTA (IN-SERVICE & NON-SERVICE)**

**ADMISSIONS INTO PG MEDICAL DEGREE / DIPLOMA COURSES  
UNDER COMPETENT AUTHORITY QUOTA SEATS FOR THE  
ACADEMIC YEAR 2024-25**



<b><u>Official Website</u></b>	<b>For Notifications, Notices, Online Application, Counselling etc.</b>	<b><u><a href="https://drntr.uhsap.in">https://drntr.uhsap.in</a></u></b>
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Schedule of availability of online Application form <b>(without late fee)</b>	<b>09.00 PM on 27.09.2024 to 09.00 PM on 04.10.2024</b>
Schedule of availability of online Application form <b>(with late fee)</b>	<b>09.00 AM on 05.10.2024 to 09.00 PM on 07.10.2024</b>

- i. Online portal for applying admission to PG (Medical) course will be available during the above period as per server time (Refer User Manual displayed on the website).**
- ii. Candidates are advised to ensure that the online application submitted is complete in all aspects.**
- iii. Change of particulars, additions/deletions in the online Application shall not be entertained under any circumstances after submission and on display of Final Merit List.**
- iv. Incomplete online applications will NOT be accepted.**
- v. Candidate is advised to submit only one Online Application.**
- vi. Candidates should ensure that all information entered in the online application are true and correct. The University reserves its right to amend the prospectus and make any modification in this prospectus during any phase of counselling process and to implement/ adhere to any modification of DGHS/MCC/NMC time to time**

**Dr. NTR UNIVERSITY OF HEALTH SCIENCES ::AP::VIJAYAWADA-08**

**ADMISSIONS INTO PG MEDICAL DEGREE AND DIPLOMA COURSES  
FOR THE ACADEMIC YEAR 2024-25**

**IMPORTANT DATES TO REMEMBER**

1.	Date of Notification	<b>27-09-2024</b>
2.	Availability of online Application forms ( <b>without late fee</b> ) <a href="https://drntr.uhsap.in">https://drntr.uhsap.in</a>	<b>09.00 PM on 27.09.2024 to 09.00 PM on 04.10.2024</b>
3.	Availability of online Application forms ( <b>with late fee</b> ) <a href="https://drntr.uhsap.in">https://drntr.uhsap.in</a>	<b>09.00 AM on 05.10.2024 to 09.00 PM on 07.10.2024</b>
4.	Date of release of provisional merit list of the applied candidates	Candidates are informed to visit Dr. NTR UHS official website regularly for Schedules/Latest updates/Allotments/Notices/News & Events pertaining to counsellings.
5.	Date of release of Final Merit position	
6.	Dates of exercising web options	
7.	Commencement of classes	
8.	Closure of admissions	<a href="https://drntr.uhsap.in">https://drntr.uhsap.in</a>

**Note A:** 1. Entire Application process is through online mode only, including uploading of Images, scanned copies of Original Certificates/documents and payment of fees etc., Therefore, candidates are **not required** to send printout of application form/verification form etc., to the University. No offline applications will be accepted.

2. All further notifications will be displayed on University website only. No Individual intimations will be sent. Please visit the University website <https://drntr.uhsap.in> regularly for subsequent notifications / instructions till the closure of admissions.

3. Printout of application form, Provisional Verification form along with Original Certificates should be produced at the time of admission in the allotted college.

**HELPLINE NUMBERS:**

Contact the following numbers in case of any difficulty while submitting the online application form:

1.	For clarifications on Regulations	8978780501, 7997710168 and 9391805238	} 10.00 AM to 6.00 PM only
2.	For Technical difficulties	9000780707, 8008250842	
3.	For clarifications on payment gateway	9000780707, 8008250842	

**Note B:** 1. All the dates are tentative and the University reserves the right to change them without assigning any reason or advance notice.

2. Mere submission of application does not confer any right for a seat.

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## **Dr. NTR UNIVERSITY OF HEALTH SCIENCES: ANDHRA PRADESH- VIJAYAWADA - 520 008**

Prospectus for admissions into "Post Graduate Medical Degree/Diploma Courses under Competent Authority Quota/State Quota seats for the academic year 2024-25"

### **REGULATIONS:**

The following are the Regulations for admission into Post Graduate Medical Degree / Diploma Courses under Competent Authority Quota (CQ) seats in all the Medical Colleges affiliated to Dr. NTR UHS and in Sri Venkateswara Institute of Medical Sciences (SVIMS), TIRUPATI for the academic year 2024-25.

#### **1. NUMBER OF SEATS UNDER COMPETENT AUTHORITY QUOTA**

1.1 **Government Medical Colleges: 50% of the total available seats are contributed to AIQ. The Remaining 50% of seats are for State Quota under Competent Authority.**

**Private Un-Aided Non Minority Medical Colleges: 50% of the total available seats are Competent Authority Quota. Remaining 50% of seats are Management Quota.**

1.2 The details of the seats available and Seat matrix under Competent Authority quota for the year 2024-25 will be displayed in the University website before the date of exercising web options.

#### **Sri Venkateswara Institute of Medical Sciences, Tirupati (SVIMS):**

50% seats of the total available seats are State quota under Competent Authority. The details of the seats available for the academic year i.e., 2024-25 are given in the Page No.39

#### **2. ELIGIBILITY:**

##### **THE CANDIDATES WHO FULFILL THE FOLLOWING CRITERIA ARE ELIGIBLE:**

- 2.1. Candidates should have passed MBBS from a recognized Medical College / University.
- 2.2 NEET PG-2024 cut-off Percentile Details: The candidates qualified in NEET PG-2024 examination with the following cutoff percentiles and above are eligible to apply.

Category	Minimum Qualifying/ Eligibility Criteria
General/EWS	50 <sup>th</sup> percentile
General-PwBD	45 <sup>th</sup> percentile
SC/ST/OBC (Including PwBD of SC/ST/OBC)	40 <sup>th</sup> percentile

2.3 Candidates should have completed internship latest by **15-08-2024**.

### **3. RESERVATION IN FAVOUR OF THE LOCAL CANDIDATES:**

Admission to 85% of the seats shall be reserved in favour of the local candidates in relation to the local area as provided in A.P. Educational Institutions (Regulation of Admission) order, 1974 for Non-State wide courses as given in Annexure-III of GO (P) No. 646, Edu. (W1) Department, dt.10-7-1979.

### **3.2 STATE-WIDE COURSES:**

#### **Filling up of 36% of Seats (earlier meant for OU/KU area) in Siddhartha Medical College, Vijayawada from 2024-25:**

The Government of Andhra Pradesh vide G.O.Rt.No.513, HM&FW (C1) Dept., dt.08-08-2024 ordered “to continue Siddhartha Medical College, Vijayawada as a State wide Educational Institution by excluding the 36% of seats reserved and allocated to local candidates from the Osmania or Kakatiya University Local Areas (Telangana Area) under the 1974 Order. These seats shall be exclusively allocated to candidates from the state of Andhra Pradesh to comply with the requirements of Paragraph 6 of the 1974 Order read with Article 371 D of the Constitution of India. The 36% seats shall be distributed among the local candidates relating to both Andhra and Sri Venkateswara University Local Areas and can be filled by merit duly implementing the statutory reservations as applicable, to protect the interests of the students of Andhra Pradesh, until a fresh/modified Order is obtained from the Hon’ble President of India at the earliest opportunity.”

### **3.3 LOCAL AREA:**

- 3.3.1 The part of the State comprising the Districts of Srikakulam, Vizianagaram, Visakhapatnam, East Godavari, West Godavari, Krishna, Guntur and Prakasam shall be regarded as the local area for the purposes of admission to the Andhra University, (Nagarjuna University) and to any other Education Institution (other than a State-wide University or State-wide Educational Institution) which is subject to the control of the State Government and is situated in that part.
- 3.3.2 The part of the State comprising the Districts of Ananthapur, Kadapa, Kurnool, Chittoor and Nellore shall be regarded as local area for the purposes of admission to Sri Venkateswara University and to any other educational institution (other than a State-wide University or State-wide Educational Institution) which is subject to the control of the State Government and is situated in that part.

### **3.4 LOCAL CANDIDATES:**

- 3.4.1 A Candidate for admission shall be regarded as local candidate in relation to a local area.
- i) If he/she studied in an Educational Institution or Educational Institutions in such local area for a period of not less than 4 consecutive academic years ending with the academic year in which he/she appeared or as the case may be first appeared in relevant qualifying examination.



3.4.2 For State Wide Colleges: For candidates who have taken admission before 2024-25 and completed MBBS Degree from State Wide College:

A candidate who is not regarded as a local candidate under sub-regulation Above in relation to any local area shall

- i) If he/she has studied in educational institutions in the State for a period of not less than 7 consecutive academic years ending with academic year in which he/she appeared or as the case may be first appeared for the relevant qualifying examination be regarded as local candidate in relation to:
    - a) Such local area where he/she has studied for the maximum period out of the said period of 7 years.
    - b) Where the period of his/her study in two or more local areas are equal, such local area where he/she has last studied in such equal periods

or
  - ii) If during the whole or any part of the seven consecutive academic years ending with academic year in which he/she appeared or as the case may be first appeared for relevant qualifying examination, he/she has not studied in the educational institution in any local area, but he/she has resided in the State during the whole of the said period of 7 years be regarded as a local candidate in relation to
    - a) Such local area where he/she has resided for the maximum period out of the said period of 7 years.

or

  - b) Where the period of his/her residence in two or more local areas are equal, such local area where he/she has resided last in such equal periods.
- or
- c) Local status certificate issued by MRO for claiming as AP local as per Circular Nos.4136/SPF&MC/2015-5, dated.08.08.2016 and 4136/SPF&MC/2015-13, dt. 20.11.2017.

**3.4.3 EXPLANATION:** (for purpose of this sub-regulation).

- i) "Educational Institution" means a University or any Educational Institution recognized by the State Government, a University or any other Competent Authority.
- ii) "Relevant qualifying examination in relation to admission to any course of study" means the examination, a pass in which is the minimum educational qualification for admission to such course of study.

**NOTE:** The relevant qualifying examination for admission into Post Graduate courses is MBBS examination. The question whether the candidate is a local candidate or not will be determined with reference to his/her first appearance in the Part II of Final MBBS examination.

- iii) a) In reckoning the consecutive academic years during which a candidate has studied any period of interruption of his/her study by reasons of his/her failure to pass any examination and any period of his/her study in a State wide University or a Statewide Educational Institution shall be disregarded.
- b) The status of candidates who passed MBBS from Govt. Siddhartha Medical College (State Wide Institution) will be decided basing on their study period prior to their admission into MBBS course at Govt. Siddhartha Medical College for arriving at the local and non-local status, since it is a Statewide Institution.
- iv) The question whether any candidate for admission into any course of study has resided in any local area shall be determined with reference to the places where the candidate actually resided and not with reference to the residence of his/her parent or guardian.

3.5 While determining the number of seats to be reserved in favour of local candidates under sub-regulation (3.1), any fraction of seat shall be counted as one, provided that there shall be one unreserved seat.

3.6 If a local candidate in respect of a local area is not available to fill any seats reserved or allocated in favour of local candidate in respect of that local area, such seats shall be filled in as if it had not been reserved.

3.7 The applicant who claims to be local candidate with reference to sub-regulation 3.4.1 (i) or 3.4.2 (i) shall produce study certificate/certificates issued by the Head of the Educational Institution / Institutions concerned indicating the details of the year or years in which the Candidate has studied in educational institution in such local area for a period of not less than 4/7 consecutive academic years as the case may be ending with the academic year in which he/she appeared or as the case may be first appeared for the Part-II of Final MBBS examination.

Those who did not qualify as local candidate under sub-regulation 3.4.1 (i) and 3.4.2 (ii) but claim to qualify by virtue of residence shall produce a certificate issued by an officer of the Revenue Department not below the rank of Mandal Revenue Officer independent charge of Subtaluk / Mandal in the form annexed to G.O.No.628, Education dt.25-7-1974.

3.8 **The following categories are eligible to apply for admission to the remaining 15% of Unreserved seats.**

As per Memo No.2459247/C1/2024, HM&FW (C1) Dept., dt.20-07-2024 Govt. of A.P., it is hereby clarified that all the 15% of the Unreserved seats in Medical/ Dental colleges are now reserved exclusively for the Local candidates from the Andhra and Rayalaseema regions.



- a) All the candidates eligible to be declared as local candidates of two local areas of State of Andhra Pradesh.
- b) Candidates who have resided in the State of Andhra Pradesh for a total period of 10 years excluding periods of study outside the State or either of whose parent have resided in the State of Andhra Pradesh for a total period of ten years excluding period of employment outside the State.
- c) Candidates who are children of parents who are in employment of the State of Andhra Pradesh or Central Government, Public Sector Corporations, Local Bodies, Universities and Educational Institutions other similar quasi Public Institutions within the State of Andhra Pradesh.
- d) Candidates who are spouses of those in the employment of the State of Andhra Pradesh or Central Government, public sector corporations, Local Bodies, Universities and Educational Institutions recognized by the Government or University or other Competent Authority and similar quasi Government Institutions within the State of Andhra Pradesh.”

Note: Relevant scanned original certificates must be uploaded along with application in respect of their claim for 15% Unreserved seats. In respect of proof of 10 years residence, the certificate should be obtained from the Revenue Authorities and the issuing Officer shall not be below the rank of Mandal Revenue Officer / Tahsildar

#### **4. SERVICE CANDIDATES:**

**Note:** Service rendered up to **16-04-2024** will be considered for considering under Service Category seats.

#### **4.1 As per G.O Ms.No.85, dt.20-07-2024 of HM & FW (C1) Dept., Government of AP, the following rules shall be followed **subject to any modifications as notified by the Government from time to time and court directions if any:****

Out of 50% of the seats in State Government quota, 15% of clinical seats in General Medicine, General Surgery, Gynecology, Pediatrics, Anesthesia and Emergency Medicine specialties and 30% in non-clinical specialty seats shall be allocated to in service candidates serving in Government Health Institutions in the State of Andhra Pradesh for the academic year 2024-25.

From the academic year 2025-26 onwards, specialty wise requirement will be notified by the Government to the University on annual basis, subject to a maximum of 15% seats in Clinical and 30% seats in non-clinical specialties out of 50% of seats in State Govt. Quota.

##### **4.1.1 Eligibility Criteria under In-service Quota:**

- i. Candidates are working on regular basis are only eligible
- ii. Candidates shall be qualified in the NEET PG/Super specialty Examination conducted by the National Board of Examinations as per the cut-off marks prescribed for different categories.
- iii. Candidates shall complete the service of 2 years or more in Tribal Area/3 years or more in Rural Area/ 6 years or more in regular Government service as on the date of NEET PG Examination notification i.e., **16-04-2024**.

#### **4.1.2 Definition of In-service candidate:**

- i. Minimum 2 (Two) years of regular service in any Health facilities located in tribal areas of Andhra Pradesh.
- ii. Minimum 3 (Three) years of regular service in any Health facilities located in rural areas of Andhra Pradesh.
- iii. Minimum 6 (six) years of regular service in any Health facilities located in urban areas/combinations of service in Tribal/Rural/Urban areas in Andhra Pradesh.

Provided that un-authorized absence or absence due to leave without allowance (including leave on medical grounds) will not be counted for the purpose of calculating in the minimum service.

- iv. **Upper Age: Candidate should not have completed 50 years of age as on the date of NEET PG Examination notification i.e., 16-04-2024 for admission into P.G. Degree course.**

**NOTE: Candidates born on or before 16-04-1974 are not eligible. Age validation applicable for service candidates only.**

4.1.3 Seats allocated to In-service candidates which become vacant after second counselling will automatically be reverted to non-service candidates for further counselling.

4.1.4 The maximum duration to complete P.G. Degree Medical in Six (6) years from the date of admission.

#### **4.2 Bond Conditions:**

4.2.1 The candidates shall execute a bond (Non-Judicial Stamp Paper worth Rs.100/-) to the effect that their services are liable to be absorbed into/utilized in Directorate of Secondary Health or Directorate of Medical Education or wherever necessary depending upon the need of the Government.

4.2.2 The candidate should serve for a minimum period of 10 years after completion of in-service PG Degree/Super Specialty course in any Government institution/health facilities of the state as per the requirement of administration. The PG candidate (under bond-service) who obtained PG degree as in-service candidate, shall be permitted to prosecute super specialty course on his/her own cost, subject to condition that he/she shall serve the balance period of compulsory minimum (10) years as prescribed, immediately after completion of such Super Specialty Course.

4.2.3 In case of failure to comply with the bond conditions, he/she shall pay a penalty/compensation of ₹.50,00,000/- (Rupees Fifty Lakhs only) in addition to the pay and allowances received for the duration of studies of in-service PG/Super Specialty courses with applicable rate of interest. The bond shall be executed in the prescribed format appended to this order and shall be signed by two sureties who are income tax assesses out of whom one of them should be a Government employee to recover the bond amount from the sureties, in the event of he/her failure to comply the bond conditions.

- 4.2.4 The P.G. Degree/Super Specialty Certificates secured under in-service quota shall be kept in the custody of the sponsoring authority (DME/DSH/DPH&FW) till the completion of mandatory period of 10 years service.
- 4.2.5 The University shall take action to cancel the PG Degree of the candidate who secured under in-service quota for non rendering of services as per the bond conditions.
- 4.2.6 In the event of he/she leaves the course before its completion or the competent authority concludes that the in-service candidate has not shown sufficient progress in the studies or failed to complete the course in proper time or fails to resume duty even after expiry of the period of the deputation or discontinues of service at any time within a period of (10) years after completion of the higher studies, it shall be lawful to the HoD concerned to make recovery of the amount (including Pay and allowances, Stipend, DA, Tuition fee etc) along with penalty and applicable interest spent on higher studies.

**4.3 Eligibility for deputation with pay and allowances as in- service candidate to PG Medical Degree/ Super Speciality:**

- 4.3.1 The in-service candidates who are admitted in PG Medical Degree in the specialties notified by the government and candidates who are allowed to pursue Super Specialty courses by the Government on deputation are only eligible for pay and allowances.

**4.4 Maximum period of deputation with pay and allowances is 36 months only in their entire service, subject to the following conditions:**

- 4.4.1 Candidates who joined in Government Service without PG Diploma/PG Degree Shall be eligible to prosecute PG Medical Degree in the Specialties for a period of 3 (three) years.
- 4.4.2 Candidates Who joined in Government Service with PG Diploma shall be allowed to study PG Medical Degree in the same Specialty only on deputation for a period of two years i.e., 24 months.
- 4.4.3 Candidates who studied PG Diploma as in service candidate shall be Allowed to study PG Medical Degree in the same specialty only on Deputation for a period of one year i.e., 12 months.
- 4.4.4 Deputation to Super Specialty courses shall be given by the Government only depending upon the requirement in director of Medical Education institutions.
- 4.4.5 In pursuance of provision under Fundamental Rule 84, such of the in-service candidate admitted into P.G. Degree whose record of service is unblemished and who have not been inflicted with a major or minor penalty for any commission or omission after the date of issue of this order shall alone be entitled for salary, leave and other benefits to which they are eligible under the relevant rules.
- 4.4.6 The in-service candidate against whom disciplinary case is pending are entitled for being considered under the in-service quota. If any in-service candidate is inflicted with minor or major penalty is no eligible for salary, leave and other benefits to which they are eligible under the relevant rules. The absence of duty for pursuing the studies shall be deemed as absence from the duty and such period shall be treated as 'Dies-non'.
- 4.4.7 Candidates who joined in Government service with PG Medical Degree in any specialty and selected Super Specialty Course shall be allowed for 36 months of

deputation, subject to the usual terms and bond conditions prescribed to the in-service candidates of P.G. Medical Degree.

- 4.4.8 Candidates who obtained P.G. Degree either prior to entry or after entry into Government service, shall not be eligible for admission into any other Post Graduate Degree. Similarly, Candidates who obtained the qualification of Super Specialty, either prior to entry or after entry in to Government service, shall not be eligible for admission in to any other Super Specialty course.

**The above In-Service quota Rules are subject to any modifications as notified by the Government from time to time and court directions if any.**

#### **5. NON-SERVICE CANDIDATES:**

- Each non-service candidate admitted to a P.G course shall execute a bond as per proforma (Annexure-A) to serve the Government for a period of one year. If they violate the bond condition either by not joining or by not completing the stipulated service period of one year within a maximum period of 18 months after obtaining the PG Degree, a penalty of Rs.40,00,000/- shall be levied as per G.O.Ms.No.251, dt.02-10-2022 of HM & FW (C1) Dept., Govt. of AP.

#### **6. RESERVATIONS:**

- 6.1 Seats of Post Graduate Degree and Diploma Courses are reserved for SC, ST and BC and BC sub groups as detailed below, which are called vertical reservations.

S.No.	Category type	% of Reservation
1	SC Category	15%
2	ST Category	6%
3	BC-A	7%
4	BC-B	10%
5	BC-C	1%
6	BC-D	7%
7	BC-E	4%

#### **6.2 CERTIFICATION OF CASTE:**

- 6.2.1 Scheduled Caste, Scheduled Tribe and Backward Class candidates shall in support of their claim, have to furnish latest Integrated Caste Certificate with Barcode obtained from Government of AP/Telangana in the prescribed form issued by the Concerned Authority. If the certificate is not in the prescribed form, candidates will not be considered for selection under the reserved quota.
- 6.2.2 Caste certificates of other States will not be accepted & in such cases the applied candidate will be considered under General category only.
- 6.2.3 The social status of the candidates who have applied for the seats reserved for Scheduled Castes, Scheduled Tribes and Backward Classes shall be scrutinized in terms of G.O.Ms.No.58 SW (J) Dept, dated.12-5-1997.
- 6.2.4 In case of Minority candidates, the Minority certificate issued by Minorities Welfare Department, Government of AP to be furnished in support of their claim

**6.3 Seats of Post Graduate Degree and Diploma Courses as per NMC, New Delhi guidelines shall be reserved for the following categories of candidates, which are horizontal reservations:**

- Reservations to Women Candidates - 33 1/3%
- Reservations to PwBD Candidates - 5%

**6.4 RESERVATIONS UNDER PwBD CATEGORY:**

1. There will be 5% Horizontal reservations for PwBD candidates.
2. The candidates seeking the benefit of reservation under PwBD category should enclose a valid disability certificate issued not later than **three months (03)** prior to submitting his/her application.
3. The guidelines of Govt. of India and regulations of National Medical Council shall be observed in making admissions under PwBD category.
4. The Medical Board constituted by the University will scrutinize/verify the disability certificates as per the **NMC Guidelines regarding admission of students with “Specified Disabilities” under the Rights of Persons with Disabilities Act, 2016 with respect to admission in Post-graduate Courses in Modern Medicine.**

**For further details please refer**

<https://www.nmc.org.in/MCIRest/open/getDocument?path=/Documents/Public/Portal/LatestNews/PGMER%202023.pdf>

**7. APPLICATIONS THROUGH ONLINE:**

- 7.1 The on-line application forms will be available on the Website

**from 09.00 PM on 27-09-2024 to 09.00 PM on 04-10-2024 (Without Late fee)**

**from 09.00 AM on 05-10-2024 to 09.00 PM on 07-10-2024 (With Late fee)**

- 7.2 The candidates are advised to take a print out of the Prospectus / Instructions from the website <https://drntr.uhsap.in> before proceeding to fill the application form.

The candidate should fill the online application form available on the Website with the data required-for, through internet. The online application form can be filled through any computer with internet connection. The candidate is advised to fill the online application form after going through the Prospectus by keeping all the Certificates ready to enter his/her correct data.

**7.3 Procedure of filling online application form and payment of fee through online:**

The fee can be paid through Debit card / Credit card or Net Banking.

- a. Read the Notification, Prospectus / Regulations carefully regarding eligibility under local and non-local.
- b. The Registration number which will be sent to the registered mobile after entering the basic details, should be noted for further use. The Registration number should be kept confidential and should not be disclosed to others.
- c. The candidates should fill - in all the correct details in the online application form and shall upload all the requisite documents.

## **CERTIFICATES REQUIRED BEFORE FILLING THE APPLICATION FORM ON-LINE**

The following Certificates are required to complete the application process. The certificates are to be scanned and kept ready to upload. Application fee has to be paid through online.

Sl. No.	Details of Certificate	File Type	Size of file
1	NEET PG - 2024 – SCORE CARD. (Mandatory)	pdf	500 KB
2	Date of Birth Certificate (SSC Marks Memo) (Mandatory)	pdf	500 KB
3	Original MBBS Degree (or) Provisional MBBS pass Certificate. (Mandatory)	pdf	500 KB
4	MBBS study certificate. (Mandatory)	pdf	500 KB
5	Compulsory Rotatory Internship certificate. (Mandatory)	pdf	500 KB
6	Copies of Temporary / Permanent Medical Council Registration from the respective State Medical Council. (Mandatory)	pdf	500 KB
7	If the candidate passed MBBS from Siddhartha Medical College, Vijayawada, he / she has to submit study certificates from 6th to Intermediate / 10+2.	pdf	500 KB
8	For Non-Local candidates:  Minimum 10 years Study Certificates of Student / either of parents of AP State, if MBBS is from out side AP State. or Minimum 10 years Residence Certificate of Andhra Pradesh State of either of parents or Current employment Certificate of either of parents, if working in Andhra Pradesh only.	pdf	500 KB
9	Caste Certificate if applicable	pdf	500 KB
10	Minority Certificate if applicable	pdf	500 KB
11	Photo Identity card having current residential address of the candidate (Aadhar Card) (Mandatory)	pdf	500 KB
12	Differently abled Certificate issued by the Competent Authority as specified in the Regulations in case of PwBD (for Persons with disability)	pdf	500 KB
13	MBBS transfer certificate/Migration Certificate (Mandatory)	pdf	500 KB
14	Local status Certificate issued by MRO of AP for candidates who migrated from Telangana to Andhra Pradesh (If Applicable)	pdf	500 KB
15	Annexure-IVA & Annexure-IVB of Prospectus for In-Service candidates. (Mandatory for In-Service candidates)	pdf	500 KB
16	Candidate's Latest passport size Photo (Mandatory)	jpg OR jpeg	100 KB
17	Specimen Signature of the Candidate (Mandatory)	jpg OR	100 KB



**8. THE REGISTRATION & PROCESSING FEE (WITHOUT LATE FEE):****FROM 09.00 PM ON 27.09.2024 UP TO 09.00 PM ON 04.10.2024**

Category	Registration & Processing Fee Including 18% GST	In Addition to Registration & Processing Fee, Verification Fee Including 18% GST	Total amount
<b>MBBS Completed Within A.P</b>			
OC/BC	₹.7080/- (6,000/- + 1,080/- GST 18%)	---	₹.7,080/-
SC/ST	₹.5,900/- (5,000/-+900/-GST 18%)	---	₹.5,900/-
<b>MBBS Completed Outside A.P</b>			
OC/BC	₹.7080/- (6,000/- + 1,080/- GST 18%)	₹.3,540/- (3,000/-+540/- (GST 18%))	₹.10,620/-
SC/ST	₹.5900/- (5,000/-+900/-GST 18%)	₹.3,540/- (3,000/-+540/- (GST 18%))	₹.9,440/-
<b>MBBS Completed Outside Country</b>			
OC/BC	₹.7080/- (6,000/- + 1,080/- GST 18%)	8,260/- (7,000/-+1,260/- (GST 18%))	₹.15,340/-
SC/ST	₹.5900/- (5,000/-+900/-GST 18%)	8,260/- (7,000/-+1,260/-(GST 18%))	₹.14,160/-

**REGISTRATION & PROCESSING FEE (WITH LATE FEE):****FROM 09.00 AM ON 05.10.2024 UP TO 09.00 PM ON 07.10.2024**

Category	Fee in Rs.	Late fee Rs.	Total amount
OC/BC	₹.7080/- (6,000/- + 1,080/- GST 18%)	₹.20,000/- (FEE RS.16,950 + GST @ 18% = 3,050/-)	₹.27,080/-
SC/ST	₹.5,900/- (5,000/-+900/-GST 18%)	₹.20,000/- (FEE RS.16,950 + GST @ 18% = 3,050/-)	₹.25,900/-
<b>MBBS Completed Outside A.P</b>			
OC/BC	₹.7080/-+3540/-=10,620/-	₹.20,000/- (FEE RS.16,950 + GST @ 18% = 3,050/-)	₹.30,620/-
SC/ST	₹.5900/-+3540/-=9,440/-	₹.20,000/- (FEE RS.16,950 + GST @ 18% = 3,050/-)	₹.29,440/-
<b>MBBS Completed Outside Country</b>			
OC/BC	₹.7080/-+8260/- =15,340/-	₹.20,000/- (FEE RS.16,950 + GST @ 18% = 3,050/-)	₹.35,340/-
SC/ST	₹.5900/-+8260/- =14,160/-	₹.20,000/- (FEE RS.16,950 + GST @ 18% = 3,050/-)	₹.34,160/-

**NOTE: APPLICATION AND PROCESSING FEE INCLUDING LATE FEE ONCE PAID WILL NOT BE REFUNDED OR ADJUSTED TO FUTURE DATE UNDER ANY CIRCUMSTANCES. HENCE, CANDIDATES ARE ADVISED TO GO THROUGH PROSPECTUS / REGULATIONS BEFORE APPLYING FOR COMPETENT AUTHORITY QUOTA SEATS.**

- The fee can be paid through Debit card / Credit card or Net Banking
- The candidates are advised to submit a printout of filled in online application form duly signed at the declaration area at the reporting college.

## **9. FEE STRUCTURE:**

### **University Fee:**

All the selected candidates shall pay the Non – Refundable University Fee of ₹.23,600/-

**9.1 TUITION FEE: The following is the Tuition fee structure for the academic year 2024-25 to be payable for the Competent Authority Quota seats in Private Un-aided Medical Colleges as per G.O.Rt.No.504, HM & FW (C1) Department, dated 06-08-2024 of Government of Andhra Pradesh subject to the outcome of the W.P.Nos.32975, 33162 & 35090 of 2022.**

<b>Name of the course</b>	<b>Fee for Category-A (CQ) seats</b>
Clinical Degree/Diploma	₹. 4,96,800/-
Para Clinical Degree/Diploma	₹.1,55,250/-
Pre Clinical Degree/Diploma	₹.70,380/-

## **10. MERIT LISTS:**

- 10.1 The merit position of the candidates applied shall be determined basing on NEET PG-2024 Ranks and as per their eligibility.
- 10.2 The University will release final merit position of the candidates eligible for exercising Web options, after completion of the verification of data and certificates uploaded by the candidates.
- 10.3 Candidates who are included in the final merit list will only be eligible for exercising web options and the counseling for admissions will be held through online (web) mode only.

## **11. ALLOTMENT OF SEATS:**

- The procedure for Admissions/Selection/Seat Matrix is as per the Government Orders given below and subsequent amendments and any other orders that may be issued by the Govt. of A.P/Dr. NTR UHS from time to time for Non-service/In-service candidates wherever applicable:

1. G.O.Ms.No.43, dt.13-03-2013 of HM & FW (E1) Dept., Govt. of AP
2. G.O.Ms.No.88, dt.21-05-2014 of HM & FW (E1) Dept., Govt. of AP
3. G.O.Ms.No.29, dt.22-03-2018 of HM & FW (C1) Dept., Govt. of AP
4. G.O.Ms.No.57, dt.29-05-2020 of HM & FW (C1) Dept., Govt. of AP
5. G.O.Ms.No.135, dt.12-10-2021 of HM & FW (C1) Dept., Govt. of AP
6. G.O.Ms.No.150, dt.11-12-2021 of HM & FW(C1) Dept., Govt. of A.P
7. G.O.Ms.No.4, dt.12-01-2022 of HM & FW (C1) Dept., Govt. of AP
8. G.O.Ms.No.206, dt.11-08-2022 of HM & FW(C1) Dept., Govt. of AP
9. G.O.Ms.No.251, dt.02-10-2022 of HM & FW (C1) Dept., Govt. of AP
10. Memo No.2459247/C1/2024, dt.20-07-2024, HM&FW (C1) Dept., Govt. of AP
11. G.O.Ms.No.85, dt.20-07-2024 of HM&FW (C1) Dept., Govt. of AP
12. G.O.Rt.No.504, dt.06-08-2024 of HM & FW (C1) Dept., Govt. of AP
13. G.O.Rt.No.513, dt.08-08-2024 of HM & FW (C1) Dept., Govt. of AP

- Further, the Orders, if any, as amended from time to time by the Government of Andhra Pradesh/National Medical Commission/Government of India are applicable.

## **12. SVIMS, Tirupati:**

**As per the direction of the Ministry of Health and Family welfare, Govt. of India Vide F.No.V.11011/1/2015-MEP(Pt.), dt.10/03/2017, and as per letter number 420055/C1/2016, dt.28-03-2017 of Principal Secretary to Government, HM&FW Department, Government of A.P., the counseling for admission into PG courses offered by SVIMS, Tirupati shall also be conducted by Dr. NTR UHS.**

**Sri Venkateswara Institute of Medical Sciences (SVIMS), Tirupati is a University established by Govt. of AP State Legislature Act 1995 as an autonomous institute. The tuition fee, training, rules and regulations, stipend, bonds, honorarium during compulsory service etc., are as per SVIMS norms appended herewith. The details are also available in the website <http://svimstpt.ap.nic.in>. For further details contact: 0877-2287777, Ex: 2202, 2267.**

## **13. ADMISSION RULES:**

- 13.1 The last date for reporting by the selected candidates at the allotted college will be communicated in the allotment order.
- 13.2. All the candidates including In-service candidates joining the Post Graduate Degree, Diploma courses should execute bond on a stamped paper of ₹. 100/- value as prescribed in Annexure-III to the effect that he / she will complete the prescribed period of training or in default to pay ₹.3,00,000/- + 18% GST to the University and shall refund the amount received as stipend up to that date to the Government as notified by the University from time to time.
- 13.3 As per G.O.Ms.No.67, HM&FW (C1) Department dated 21-04-2017 candidates have to pay the discontinuation penalty of ₹ 3,00,000/- + 18% GST and they will be debarred for three years for admissions into Post Graduate Medical Degree/Diploma courses at the colleges in the State of Andhra Pradesh.

**14. ATTENDANCE:** Candidates selected for the various courses shall be the whole-time students. Service candidates will have to apply for leave to prosecute their studies and are required to produce the leave sanction order not later than three months after reporting at the allotted college. The candidate is required to put in a minimum of 80% attendance during each calendar year for being eligible to appear for the University examination.

In a year all 365 days will be considered as working days and students should get 80% attendance each year separately to get eligibility for appearing University exams. The remaining days of absence **(including maternity leave)** will be considered for extension of study period.

**15. LEAVE:** Students will be permitted to avail 30 days of leave per year. No Post Graduate is allowed to go on leave more than 8 days at a stretch. In case the absence of the candidate availing Medical Leave / Maternity Leave / Any other Leave is beyond 30 days in a year, the study period of the candidate will be extended to the extent of such period.

**15.1 MATERNITY LEAVE:** Women students can avail maternity leave up to 180 days only once in their PG course of study and the study period will be extended to the extent of Maternity leave availed. The candidate shall not be eligible to appear the University examinations till the completion of study period as per NMC, New Delhi Regulations (Duration of course).

**15.2 BREAK OF STUDY AND RE-ADMISSION:** If a student is absent continuously for a period of 91 days or more and seeks permission to attend the course, his / her application in prescribed format vide Annexures V & VI by paying requisite fee in favour of Registrar, Dr NTR University of Health Sciences payable at Vijayawada shall be forwarded to the Registrar, Dr.NTR University of Health Sciences with the recommendation of the Dean/Principal. The candidates are advised to refer the regulations before submitting the application and paying the fee. If they fulfill the conditions, they may submit applications through the Dean/Principal of the College by paying the fee. **A maximum of two spells of break of study is allowed during the entire period of course. A candidate has to complete the course including passing the final University examination within twice the duration of the course i.e., 6 years from the date of admission to course. Re-admission is not permitted if the candidate cannot complete the course within twice the duration of the course.**

**16. PRIVATE PRACTICE:** No Post Graduate is allowed to do any private practice or consultation and should not accept any part time employment in any State or Central or Quasi Government or Private organizations during the period of Post Graduation study. The Principal has to take appropriate action after giving opportunity for explanation, if any student violates this rule.

**17. COLLEGE REGULATIONS:** Candidates are required to follow the rules and regulations of the college and should also abide by the regulations of the University. Under any circumstances candidates should not make any correspondence with the higher authorities of Government/Dr. NTR UHS directly without routing through proper channel.

## **18. CLOSURE OF ADMISSIONS:**

- 18.1 The admissions shall be closed on the date as notified by the University as per NMC, New Delhi norms.
- 18.2 **Any vacancy arising on (or) after the date of closure of admissions shall not be filled. They will not be carried forward to the next year as per the directions of Supreme Court of India.**

## **19. COMMENCEMENT OF THE COURSE:**

The course shall commence as per the schedule notified.

## **20. DURATION OF COURSE:**

The duration of P.G. Diploma course is 2 years and P.G. Degree course is 3 years including University Examinations. In the case of students having a recognized two year Post Graduate Diploma course in the same subject, the period of training for PG Degree is 2 years including the period of examination. If the break of study is more than 90 days the candidate has to apply (vide Annexure-VI) to the University through the Principal/Dean of the college. The University may give permission to the candidate to complete the course as per the rules of University.

## **21. DISSERTATION:**

The Post Graduates who are admitted must register the topic of their dissertation with the University within six months of commencement of the course and approval of the University should be obtained.

The dissertation should be submitted within 2 ½ years of commencement of the Course. In the case of the candidates who are granted exemption of one year of study period of degree course, the dissertation should be submitted within 1 ½ years of commencement of the course. If the above schedule is not followed the period of Post Graduation will be extended by six months.

- 21.1 A postgraduate student in broad specialties shall present one poster presentation, to read one paper at a National/State conference and to present one research paper which should be published/ accepted for publication/sent for publication during the period of his/her Postgraduate study so as to make him/her eligible to appear for the Postgraduate Degree University examinations.
- 21.2 The UGC Notification, dt.23-07-2018 published in the Gazette of India regarding "Promotion of Academic Integrity and Prevention of Plagiarism in Higher Educational Institutions, Regulations 2018" are in force from the academic year 2021-22.

## **22. MIGRATION AND TRANSFER OF CANDIDATES:**

Migration/Transfer/Mutual transfer of Post Graduate students from one medical college to another Medical College, from one course to another course and from Degree to Diploma and vice versa are not allowed under any circumstances.

### 23. POWERS OF PRINCIPALS:

Notwithstanding anything contained in these regulations, the Principals of Medical Colleges in the State may at any time before completion of the Post Graduate course either on their own or on the application of any person after due and proper enquiry and after giving the person two weeks time from the date of the receipt of the show cause notice to submit written explanation and on personal hearing, order, cancellation of admission to the 1<sup>st</sup> year Post Graduate Degree/Diploma course if in his/her opinion such candidate had furnished incorrect particulars/false information in the certificates or in the documents attached thereto or in the Statements made either before the authority in charge of admission or the Principals or in any other manner. Against any such order of the Principal, an appeal shall lie with the Registrar, Dr. NTR University of Health Sciences, A.P. Vijayawada.

### 24. POWERS OF DR.NTR UNIVERSITY OF HEALTH SCIENCES:

Dr. NTR University of Health Sciences, Vijayawada may either suo motu or on an application made to them, call for and examine the records relating to any selection or admission thereof in respect of the admission made by the concerned authority, for the purpose of satisfying themselves as to the correctness of legality or propriety of such selection or cancellation and pass such order in relation thereto as they deem fit including cancellation of the selection already published or admission already made, provided that the University may, before canceling such selection or admission, give an opportunity to the authority and to the person affected to show cause against such cancellation. Dr.NTR UHS has every right to cancel the admission of any candidate without any notice, if the certificates produced by the candidate are found to be fake/ false/forged

**Note: If a candidate is found to have submitted false information such candidate is liable to be disqualified for admission and in case already admitted, the admission will be cancelled. Further disciplinary action against him/her will be initiated by the University as per rules.**

### 25. RAGGING:-

The candidates who join PG (Medical) Courses should not indulge in any kind of agitation / strike / ragging activity inside / outside the college campus during the course of study. The candidates if found to take part in any such activities mentioned above will be expelled from the course / college at any part of the course of study and legal proceedings / criminal action will be initiated against them. A copy of the National Medical Commission (Prevention and Prohibition of Ragging in Medical Colleges and Institutions) Regulations, 2021 is also available in University website for information.

26. The candidates applying for PG (Medical) Courses for the academic year 2024–25 are deemed to have read the contents in the Prospectus and agree with all conditions / clauses and will not have the right to challenge any of the clauses contained in the Prospectus and agree that the same is binding upon them.

VIJAYAWADA  
Dt:27.09.2024

Sd/-  
(Dr.V.RADHIKA REDDY)  
REGISTRAR



**BEWARE OF TOUTS, BROKERS OR MIDDLEMEN**

**Few persons may approach you saying they have known people in Dr. N.T.R. University of Health Sciences who guarantee Medical/Dental seats through unfair means during counseling or after counselling. Counseling for all Medical / Dental seats are conducted and allotted as per the existing rules and in the ambit of the State Government as per NEET merit score and prioritized options exercised by the candidate. Hence, candidates and parents should not trust any of such persons. Any information regarding counselling will be placed in the University official website only.**

**\*\*\*\*\***

**ANNEXURE-A**

BOND TO BE EXECUTED BY **ALL NON-SERVICE CANDIDATES** AS PER  
G.O.Ms.No.251, HM&FW (C1) DEPARTMENT DT.02-10-2022 OF  
GOVERNMENT OF ANDHRA PRADESH

Bond - Duly Notarized on Non-Judicial Stamped paper for Rs. 100/- [One  
hundred rupees only]

I, Dr. \_\_\_\_\_ aged \_\_\_\_\_ years

S/o, D/o, W/o \_\_\_\_\_ Permanent resident of \_\_\_\_\_

\_\_\_\_\_ and Present Resident of \_\_\_\_\_

\_\_\_\_\_ do hereby  
swear an oath as follows:

1. I am admitted in to MD/MS \_\_\_\_\_ Speciality under State Quota/Competent Authority Quota seats in Government Medical College/Private Medical College at <Name of the Medical College and Place> for the academic year 2024-25.
2. I am here with submitting the bond after reading and fully understanding the contents of G.O.Ms.No.251, dt.02-10-2022 of HM&FW (C1) Department of Govt. of Andhra Pradesh regarding the Compulsory Rural/Government Service to the Post Graduate (Medical) Degree candidates admitted into State Quota/Competent Authority Quota seats in Government Medical Colleges/Private Medical Colleges after completion of their course.
3. I understand that all the Non-service candidates who are admitted into PG (Medical) Degree courses in State Quota/Competent Authority Quota seats in Government Medical Colleges/Private Medical Colleges and successfully completed the Post Graduate Degree course shall under go one-year compulsory Rural/Government service in APVVP/DME,A.P Hospitals as per the G.O.Ms.No.251, dt.02-10-2022 of Govt. of Andhra Pradesh.
4. If I fail to abide by the bond either by not joining (or) by not completing the stipulated one year Rural/Government service period of one year within a maximum period of 18 months after obtaining the PG (Medical) Degree, a penalty of Rs.40,00,000/- (Rupees forty lakhs only) shall be levied against me.

Date:

Witnesses:

Signature of the candidate

1. Signature:

Name and address in full

Name:

Address:

2. Signature:

Name and address in full

Aadhar No:

Mobile No:

E-maid ID:

**PERSONAL DETAILS**

**(To be submitted by the Non-Service Candidate along with the bond for the academic year 2024-25)**

1	Name	
2	Age & date of birth	
3	Father's Name	
4	Mother's Name	
5	Present Address	
6	Permanent Address	
7	Mobile Number	
8	E-mail ID	
9	Aadhar No	
10	State Medical Council Registration Number	
11	NEET Rank	
12	NEET Roll Number	
13	Allotment number issued by Dr.NTR UHS	
14	Name of the College to which candidate is admitted	
15	PG (Medical) Degree Speciality	

Date:

Signature of the candidate

Name:

Mobile No:

Aadhar No:

E-mail ID:

Address :

## ANNEXURE- IV A

### SELF DECLARATION BY INSERVICE CANDIDATES

I, Dr. \_\_\_\_\_ Son/Daughter of \_\_\_\_\_  
is in service and working as \_\_\_\_\_ under the administrative control of \_\_\_\_\_  
I have put up the following service as on \_\_\_\_\_.

- |                               |           |        |      |
|-------------------------------|-----------|--------|------|
| 1) Tribal Service             | - Years : | Months | Days |
| 2) Rural Service              | - Years : | Months | Days |
| 3) Continuous Regular Service | - Years : | Months | Days |

I do hereby declare that I do not have any Post Graduate (Medical) Degree or Diploma / I have a post graduate (Medical) degree/Diploma in ..... (Specify the subject). I satisfy the definition of "In service candidate" as per sub-rule (2) of Rule 3 of **G.O.Ms.No.85 HM&FW(C1) Dept., dt.20-07-2024**. My Date of Birth is \_\_\_\_\_ and I will be having a leftover service of \_\_\_\_\_ as on **16-04-2024** to be eligible for deputation as In-service candidate. If this declaration is found to be incorrect and false, I am liable for action for submitting false declaration in addition to cancellation of admission into the Post Graduate course. I certify that the above information is true and correct.

Date:

Signature of the candidate

Name (in capitals):

Mobile Number:

Address:

**ANNEXURE - IV B**

**(FOR INSERVICE CANDIDATES)**

**ELIGIBILITY SERVICE CERTIFICATE TO BE CONSIDERED FOR P.G. MEDICAL SELECTION UNDER SERVICE QUOTA AS PER G.O.Ms.No.85, dt.20-07-2024 OF GOVERNMENT OF ANDHRA PRADESH**

**SERVICE ELIGIBILITY CERTIFICATE**

This is to certify that Dr. \_\_\_\_\_ Son/Daughter of \_\_\_\_\_ is an In-service candidate and working as \_\_\_\_\_ under the administrative control of \_\_\_\_\_. He/She is already having \_\_\_\_\_ P.G. (Medical) Degree/Diploma (Specify the specialty/If no information write Nil). He/She is eligible for selection into any P.G. (Medical) Degree or Diploma (Strike off the one not applicable) under service quota for admission into P.G. (Medical) Courses for the year 2024-25 as per orders of Govt. of AP vide **G.O.Ms.No.85, HM & FW (C1) Dept., dt. 20-07-2024**. His/Her date of birth is \_\_\_\_\_ and he/she is having the leftover service of \_\_\_\_\_ as on **16-04-2024**.

**SERVICE AS ON 16-04-2024:**

Type of Service	Place of Service	Service		Total Period of Service (DD/MM/YY)
		From (DD/MM/YY)	To (DD/MM/YY)	
1) Tribal Service				
2) Rural Service				
3) Continuous Regular Service				

Date:

Signature of concerned Department HOD with Office Seal

**ANNEXURE-B**  
BOND TO BE EXECUTED BY **ALL IN-SERVICE CANDIDATES** AS PER  
G.O.Ms.No.85, HM&FW (C1) DEPARTMENT DT.20-07-2024 OF  
GOVERNMENT OF ANDHRA PRADESH

**ANNEXURE TO G.O.Ms.No.85, HM&FW (C) DEPT., DT. 20.07.2024.**

**AGREEMENT BOND FOR THE CANDIDATES ADMITTED TO PG DEGREE/SUPER SPECIALTY MEDICAL COURSES FOR THE ACADEMIC YEAR \_\_\_\_\_ UNDER IN SERVICE QUOTA.**

**[Non-Judicial Stamped Paper Rs.100/-]**

THIS DEED OF BOND IS EXECUTED AT \_\_\_\_\_ ON THIS DAY OF \_\_\_\_\_ By Name:  
S/O, D/O, W/O

Residing At (Permanent Address):

Mobile No:

Mail id:

Aadhar No:

PAN No:

**IN FAVOUR OF DME/DPH&FW/DSH (Government of Andhra Pradesh)**

WHEREAS the party of the FIRST PART has applied for admission to PG Degree course/ Super Specialty (Medical) course as in-service candidate and the party of the FIRST PART has been selected to the said course.

Whereas the party of the FIRST PART has agreed to serve the Government of Andhra Pradesh at any of the Government Institutions as ordered by the competent authority for a period of Ten (10) years after successful completion of the PG Degree/Super Specialty Course.

Whereas I am executing this bond with free will and consent without any coercion.

P.T.O.



**THE DEED OF INDEMNITY BOND WITNESSES AS FOLLOWS:**

1. The Party of the FIRST PART is agreed to pay a sum of Rs. 50,00,000 (Rupees Fifty Lakhs Only) in addition to pay & allowances received during the study period with interest as applicable as on the date to the Government. The same shall be recovered from the Party of the FIRST PART by initiating the provisions under RR Act, in the event of failure of bond conditions.
2. The Party of the FIRST PART is agreed to absorb into (or) utilized his/her services in DME/DSH or in any Government Health Institution, after completion of the course.
3. The Party of the SCOND PART shall monitor the performance in the P.G. Course. If the authority found that, the Party of the FIRST PART intentionally delayed in completing the course, the Party of the SECOND PART will initiate appropriate disciplinary proceedings against the Party of the FIRST PART.
4. The University is at liberty to cancel the PG Medical Degree/Super Specialty degree of the party of the FIRST PART in violation of bond conditions.
5. The DME/DPH & FW/DSH is at liberty to initiate the criminal prosecution in the event of his/her failure to comply the bond conditions.
6. The party of the FIRST PART shall complete the P.G. Degree Medical within a period of six (6) years from the date of admissions.
7. The Party of the FIRST PART is agreed to furnish two sureties who are income tax assesses and one of them shall be a regular Government employee to recover the bond amount from the sureties, in the event of his/her failure in bond conditions.
8. The Party of the FIRST PART shall keep the certificates in the custody of the sponsoring authority (DME/DPH&FW/DSH) till completion of Ten (10) years service

Signed on this \_\_\_\_\_ Day \_\_\_\_\_ Month \_\_\_\_\_ Year

THE PARTY OF THE FIRST PART

Witnesses:

1. Signature:

Name and Address in full.

2. Signature:

Name and Address in full.

THE PARTY OF THE SECOND PART

**(FOR ALL IN-SERVICE CANDIDATES)**

## **DECLARATION**

1. Name of the Candidate:
2. Name of the Institution and Place where he has worked last:
3. Designation:
4. Name of the PG Course/Super Specialty Course:
5. Duration of the course:
6. Date of Joining course:
7. Whether Service/Non Service Candidate:
8. If service candidate, date of joining in-service:
9. Total service prior to joining the course:
10. Permanent Address:

I hereby declare that the above particular are true to the best of my knowledge and I have executed the prescribed bond. If the particulars furnished above are incorrect and in the event of failure of fulfilling the bond conditions, I will abide to pay an amount of Rs.50,00,000/- (Rupees Fifty Lakhs only) in addition to pay & allowances received during the study period along with the applicable interest.

Date:

Station:

**SIGNATURE OF THE CANDIDATE**

**(FOR ALL IN-SERVICE CANDIDATES)**

Dated:

**SURETY FORM**

[Non-Judicial Stamped Paper Rs.10/-]

I \_\_\_\_\_ S/O \_\_\_\_\_ executing this surety bond in favour of DME/DPH&FW/DSH with an undertaking to pay the amount of Rs.50,00,000/- (Rupees Fifty Lakhs only) and other amounts prescribed in the bond conditions by Dr.-----in the event of his/her failure to comply the bond conditions dt.-----.

The Authority is at liberty to recover the said amount by initiating provisions of RR Act.

SIGNATURE OF THE SURETY

Witnesses:

1. Signature:

Name and Address in full.

2. Signature:

Name and Address in full.

**(FOR ALL IN-SERVICE CANDIDATES)**

Dated:

**SURETY FORM**

[Non-Judicial Stamped Paper Rs.10/-]

I \_\_\_\_\_ S/O \_\_\_\_\_ executing this surety bond in favour of DME/DPH&FW/DSH with an undertaking to pay the amount of Rs.50,00,000/- (Rupees Fifty Lakhs only) and other amounts prescribed in the bond conditions by Dr.-----in the event of his/her failure to comply the bond conditions dt.-----.

The Authority is at liberty to recover the said amount by initiating provisions of RR Act.

SIGNATURE OF THE SURETY

Witnesses:

1. Signature:

Name and Address in full.

2. Signature:

Name and Address in full.

**ANNEXURE - I**  
**FORM OF CASTE CERTIFICATE**

Serial No.

S.C.

District Code:

S.T.

Mandal Code:

B.C.

Village Code:

Certificate No.

**COMMUNITY, NATIVITY AND DATE OF BIRTH CERTIFICATE**

1) This is to certify that Sri/Smt/Kum ..... Son/daughter of Sri ..... of Village / Town ..... of Mandal ..... District ..... of the State of Andhra Pradesh belongs to ..... Community which is recognized as Scheduled Caste/ Scheduled Tribe / Backward Class under:

The Constitution (Scheduled Castes) order 1950

The Constitution (Scheduled Tribes) order 1950

G.O.Ms.No.1793, Education, dated 25-9-1970 as amended from time to time (BCs) S.Cs., S.Ts. list (Modification) Order 1956, S.Cs. and S.Ts (Amendment) Act, 1976:

2) It is certified that Sri/Smt/Kum ..... is a native of ..... Village / Town ..... Mandal ..... District of Andhra Pradesh.

3) It is certified the place of birth of Sri/Smt/Kum ..... is ..... Village / Town ..... Mandal ..... District of Andhra Pradesh.

4) It is certified that the date of birth of Sri/Smt/Kum ..... is Day ..... Month ..... Year ..... (in words) ..... as per the declaration given by his/her father/mother/guardian and as entered in the school records where he/she studied.

(Seal)

Signature :

Date :

Name in Capital Letters :

Designation:

Explanatory Note:

While mentioning the Community, the Competent Authority must mention sub-caste in case of Scheduled Castes and sub-tribe or sub-group (in case of Scheduled Tribes) as listed out in the S.Cs., and S.Ts., (Amendment) act, 1976.

NOTE: Certifying Officer should follow the orders issued in G.O.Ms.No.58, Social Welfare (J) Dept., dt.12-5-97.

**ANNEXURE- II**

**DISCONTINUATION CERTIFICATE**

**(FOR ALL CANDIDATES)**

This is to certify that ..... P.G. student in ..... course of academic year ..... admitted on ..... has discontinued the course on ..... by paying the bond amount of ₹.3,00,000/- + 18% GST (₹. 3,54000/-) through Demand Draft No..... date ..... of ..... bank and the stipend ₹. .... through Challan No. / D.D.No. .... and date .....

College Seal

Signature of the Principal with seal

Date

**ANNEXURE - III**  
**(Non-Judicial Stamped paper for ₹. 100/-)**  
**(FOR ALL CANDIDATES)**

I, Dr..... selected for Post Graduate Degree/Diploma for the year 2024-25 do hereby undertake to complete the said course as per the requirements of the University. In the event of my leaving the studies after joining the course, I undertake to pay to Dr. NTR University of Health Sciences a sum of ₹.3,00,000/- + 18% GST and refund the amount received as stipend up to that date to Government.

Date :

Signature of the Candidate

Witness :

1. Signature :

Name and address in full

2. Signature :

Name and address in full

**ANNEXURE – V**

**DECLARATION (For Re-admission)**

I ..... Son of/Daughter of .....  
Residing at ..... and admitted to in 1<sup>st</sup> year of ..... (Name of  
the PG course) at ..... (Name of the College) for the  
academic year 2024-25 do hereby solemnly affirm and sincerely state as follows:

I declare that I shall abide by the rules and regulations prescribed by the Dr. NTR University of Health  
Sciences, Vijayawada for the ..... (course) including regulations for  
re-admission after the break of study.

Date :

Signature of candidate

/ Countersigned /

Dean / Principal / Director  
(Office date with seal)



## ANNEXURE – VI

### PROFORMA FOR RE-ADMISSION

1. Name of the student :
2. Name of the course and period of study :
3. Name of the College :
4. Date of joining the course :
5. Duration of break of study : From : To:
6. Details of examinations appeared & Subjects passed :
7. Reasons for the period of break of study : of the course (Evidence should be produced)
8. The details of previous break of study : (Enclose Xerox copy of the permission Order of the University, if any)
9. Whether any disciplinary case is pending :
10. Whether the candidate has registered with : this University, if so furnish the Regn. No.
11. Details of Fee paid : DD.No:  
: Date  
: Bank  
₹. 7,000/- (**Processing fee : ₹. 2000/-** Amount Paid ₹.  
**+ Re-admission/break of study fee: ₹. 5000/-,**  
(The DD should in favour of the Registrar, Dr. NTR UHS payable at Vijayawada)
12. Previous Correspondence if any made : (Furnish copies of relevant records)  
Signature of the candidate
13. Remarks of the Dean / Principal / Director concerned:

Certified that the details furnished above in respect of the candidate are verified and found to be correct.

Signature of the Dean/Principal/Director

With seal

**ANNEXURE-VII**  
**CERTIFICATE IN SUPPORT OF NON-LOCAL STATUS**  
**(STUDENT RESIDENCE PROOF)**

(A) Certificate to be furnished when the candidate has resided in the state for a period of 10 years.

This is to certify that Mr./Kum. \_\_\_\_\_  
Son/Daughter of Sri./Smt. \_\_\_\_\_ a candidate  
seeking admission into professional courses (Medical, Dental courses) through NEET for the Academic year  
2024-25 is a resident of \_\_\_\_\_ (Place) in \_\_\_\_\_ (District) of Andhra Pradesh for a total  
period of 10 years from the year \_\_\_\_\_ to \_\_\_\_\_ **excluding the periods of study outside the state,**  
detailed as follows:-

Sl.No.	Period	Village	Mandal	District
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

Place:

Date:

Office Seal:

**Signature of the Competent**

**Authority from Revenue Dept.**  
**(Not below the rank of Tahsildar / MRO)**

**ANNEXURE– VIII**

**CERTIFICATE IN SUPPORT OF NON-LOCAL STATUS**

**(PARENT RESIDENCE PROOF)**

(B) Certificate to be furnished when either of the parents of the candidate has resided in the state for a period of 10 years.

This is to certify that Sri/Smt. \_\_\_\_\_ Father / Mother of \_\_\_\_\_, a candidate seeking admission into professional courses (Medical, Dental courses) through NEET for the academic year 2024-25, is a resident of \_\_\_\_\_ (Place) in \_\_\_\_\_ (District) of Andhra Pradesh for a total period of 10 years from the year \_\_\_\_\_ to \_\_\_\_\_ excluding the period of employment outside the State.

Sl.No.	Period	Village	Mandal	District
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

Place:

Date:

**Signature of the Competent**

Office Seal:

**Authority from Revenue Dept.**

**(Not below the rank of Tahsildar / MRO)**

**ANNEXURE - IX**

**CERTIFICATE IN SUPPORT OF NON-LOCAL STATUS**

**(PARENT CURRENT EMPLOYMENT PROOF IN ANDHRA PRADESH)**

**(C)** Certificate to be furnished when the parent / spouse is an employee of the State of Central Government or Quasi-Government Organization and presently working within State of AP.

This is to certify that Sri/Smt. \_\_\_\_\_ Father / Mother of \_\_\_\_\_, a candidate seeking admission in to professional courses (Medical, Dental courses) through NEET for the academic year 2024-25, is presently employed in Andhra Pradesh State in the Organization from \_\_\_\_\_ till to date. The Organization is a State / Central / Quasi Government Organization in the State of Andhra Pradesh.

Place:

Date:

**Signature of the Competent**

Office Seal:

**Competent Authority. (Employer)**

# **SRI VENKATESWARA INSTITUTE OF MEDICAL SCIENCES: TIRUPATI**

*(A University established by an Act of AP State Legislature)*  
**ALIPIRI ROAD, TIRUPATI -517 502, Andhra Pradesh**

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## **PG BROAD SPECIALITIES ADMISSIONS GUIDELINES** **(2024-25)**

### **1. INSTITUTION IN BRIEF:**

Sri Venkateswara Institute of Medical Sciences (SVIMS), Tirupati, a multi super specialty hospital with 943 beds, was established in 1993 by TTD and later declared as State University by Govt. of AP through Andhra Pradesh state legislature (act no. 12 of 1995). The counselling for admission into UG, PG & Super specialty courses offered by SVIMS is done through Dr NTRUHS and MCC, DGHS, Govt. of India. The tuition fee, training, rules and regulations, stipend, bonds, honorarium during compulsory service etc., will be applicable as per SVIMS norms for PG courses. Those who are opting for admission for the seats at SVIMS, Tirupati have to fulfil the requirements of SVIMS apart from Dr NTR UHS / MCC, DGHS, Govt. of India. For further details visit SVIMS website <http://svimstpt.ap.nic.in>, (or) mail your request to [svimspget@gmail.com](mailto:svimspget@gmail.com) (or) Contact: 0877-2287777, Extn.: 2202, 2267.

SVIMS-Sri Padmavathi Medical College for Women was started in the year 2014 with intake of 150 students each year and now the college is in the 10th year with an intake of 175 students from the academic year of 2019-20 onwards, with a hike of 25 seats due to implementation of reservations to the new EWS category. The college is one of the reputed institutions in Andhra Pradesh with good teaching faculty and infrastructure to impart teaching and training to the students.

**2. AVAILABILITY OF POST GRADUATE SEATS (MD/MS) AT SVIMS & SVIMS- SPMCW, TIRUPATI – SPECIALTY WISE**

<i>Sl. No.</i>	<i>Name of the course</i>	<i>All India Quota</i>	<i>State Quota</i>	<i>Total seats</i>
1.	Anesthesiology	4	5	9
2.	Biochemistry	0	1	1
3.	Emergency Medicine	1	1	2
4.	General Medicine	4	5	9
5.	Microbiology	1	1	2
6.	Nuclear Medicine	1	1	2
7.	Pathology	1	2	3
8.	Radio-Diagnosis	3	4	7
9.	Radiation Oncology	3	4	7
10.	IHBT(Immuno Haematology and Blood Transfusion)	0	1	1
11.	General Surgery	2	2	4
12.	Anatomy	0	1	1
13.	Physiology	0	1	1
14.	Pharmacology	1	1	2
15.	Community Medicine	1	1	2
<b>Total</b>		<b>22</b>	<b>31</b>	<b>53</b>

### 3. RULES & REGULATIONS

i) The courses are full time courses. The candidate shall be full time resident. No postgraduate is allowed to do any private practice or consultation and shall not accept any part time employment in any state or central or Quasi Government or private organizations during the period of Post Graduate study. If any student violates this rule, appropriate action shall be taken.

#### ii) **FEE STRUCTURE:**

1. The Selected candidate has to pay the University fee as fixed by Dr NTRUHS, Vijayawada, Andhra Pradesh. Other Fee as per SVIMS.
2. Total fees are as detailed below:

<b>S. No</b>	<b>Fees particulars</b>	<b>Amount in Rs.</b>
01.	<b>University Fee</b>	<b>23,600/-</b>
<b>Tuition fee &amp; Other fee (to be paid in each academic year)</b>		
01.	Tuition fee per annum	1,75,000 /-
02.	Library fee per annum	5,000/-
03.	Registration fee	2,000/-
04.	Sports & Cultural Activities fee per annum	1,000/-
05.	Medical expenses fee per annum	5,000/-
	<b>Total</b>	<b>1,88,000/-</b>
06.	Caution Deposit (Refundable)	* 10,000/-
07.	Hostel Deposit (Refundable)	* 5,000/-
08.	Hostel Corpus fund (Non-refundable)	5,000/-

*\* The caution deposit is to be paid at the time of joining and hostel deposit and corpus funds are to be paid to Hostel authorities.*

3. At the time of reporting for admission, the candidate has to pay -
  - a) Rs. 23,600/- towards University fee by All India Quota candidates by way of DD & State Quota candidates have to follow Dr. NTRUHS guidelines.

- b) Rs.18,800/-(10% of tuition fee & other fee) which is non refundable by way of DD.
- c) Balance fees of Rs.1,69,200/- by way of another DD.
- d) The demand draft (DD) shall be drawn in favour of, “**The Director, SVIMS, Tirupati**”, payable at Tirupati. The DDs shall be drawn on or after commencement of admission schedule.  
In case, the candidate wants to slide to other college, the amount paid under (b) will not be refunded, the rest of the fees will be returned.
- e) The 2nd & 3rd year fees of Rs. 1,86,000/- each shall be paid/deducted from the stipend.

### **iii) Hostel Accommodation:**

- i. Shared accommodation will be provided to the candidates on rent fixed as per rules of the institute subject to availability.
- ii. The students are required to vacate the hostel accommodation within seven days of the completion of their course failing which Rs. 100/- and Rs. 200/- per day will be levied for bachelor and married hosteller respectively as penal rent for unauthorized occupancy of hostel accommodation. Under such circumstances, the room will be vacated/ evicted by the hostel authority/security staff during the unauthorized stay.
- iii. The students will be responsible for proper upkeep of the furniture and other fixtures of the room. In case of damage/loss, a penalty would be imposed as assessed by the wardens of the hostels.
- iv. No electrical/civil alternation in the room is allowed.
- v. Use of air conditioner /heaters and other electrical appliances consuming high electrical energy is not permitted in the hostel.
- vi. Hostel facility is available for the candidates who satisfy the following:
  - a. Payment of caution deposit of Rs.5,000/-(refundable) and hostel establishment fund (Corpus fund)of Rs.5,000/- (Non-refundable) to be paid on the day of allotment of hostel accommodation.
  - b. The mess charges shall be borne by the students apart from the hostel establishment charges as applicable.  
At the time of allotment of hostel, the candidate has to pay 01 year mess establishment charges.
- vii. Any other rules will be adopted from time to time as per the orders.



#### **iv) Stipend:**

Monthly stipend as per SVIMS rules shall be paid to the candidate admitted to the course for the period not exceeding 36 months, taking their monthly attendance into consideration. At present they are being paid monthly salary of Rs.80,904/-, 83,216/- and 85,528/- respectively during I, II and III year course of study.

**Note:** *In-service candidates will not be paid stipend if he/she draws leave salary in their parent institution.*

#### **v) Resident's Manual :**

The Resident's manual consists of the duties, responsibilities, attendance, leave, academics, thesis writing and other guidelines to be followed during the training period. A copy of the resident's manual is available for reference in the institute website: <http://www.svimstpt.ap.nic.in>.

#### **vi) Log Book:**

Post – graduate students of broad and super speciality degree courses shall maintain a dynamic e-log book which needs to be updated on a weekly basis about the work being carried out by them and the training programme undergone during the period of training. Provided that M.S./MCh students shall mandatorily enter details of surgical procedures assisted or done independently. It shall be the duty of the Post-graduate guide imparting the training to assess and authenticate monthly the record (e-log) books.

#### **vii) Duties and responsibilities:**

Duties and responsibilities of students joining PG (MD/MS) medical courses shall be fixed by the Institute from time to time. They will be required to pursue such works that may be needed in the legitimate interest of the patient care in the hospital. The service of the post graduate resident may be terminated without any prior notice by the Director-cum-Vice Chancellor on the following grounds:

1. If SVIMS is satisfied on medical evidence that the resident is unfit and is likely to remain so for a considerable period, for reasons of ill health and unable to discharge his / her duties. The decision of the Director-cum-VC, whether the Resident is unfit and is likely to continue to remain unfit, shall be conclusive and binding on him / her.
2. If the resident is found to be guilty of insubordination, interference with the patient care/university administration or misconduct.
3. If the Resident is not attending duties, airing their views in media against the institute, participating in strikes and affecting the patient care.
4. If any resident is absent continuously for more than 30 days without any intimation to the office, course completion certificate will be issued and deemed penalty will be levied.

5. If the certificates submitted by him/ her at the time of joining the course are found to be not genuine by competent authority at any time during or after the course his / her Degree is liable to be cancelled.

**viii)** The Performance of the candidates joining the course will be evaluated periodically by a committee constituted for the purpose and in case of unsatisfactory performance, the Institute has the right to take appropriate action to extend the period of training or detain the candidate and make him/her ineligible for appearing for final examination including the removal of the name of the candidate from the rolls of the institute.

**ix) Library:**

There is a well established separate library building in 45,000 sq.ft. available in SVIMS Campus with good collection of (22647) books with subscription for 146 print journals (88 foreign and 58 Indian ). The library has back volume journal collection of 8397 dating back to 1993. The Library is well equipped with modern facilities such as e- learning to access internet and web resources including online journals and e-books. All library services are being automated on modern line by adopting KOHA Library Automation Software. The computerization of collections is under process which will be accessible through OPAC. There is a computer lab consists of 15 nodes to access e- resources for library users on free of cost. The main thrust of the library continues to be improvement, of quality of services and facilities, achieving high degree of user satisfaction and modernization of its activities and operations. It has Scanning and Photocopying facilities for library users. The Library is kept open for 363 days in a year except Jan 26th and Aug 15th and functions 16 hours a day i.e. 8 a.m. to 12 Midnight. During festivals, holidays and Sundays, it works from 10 a.m. to 5 p.m. All the library services are automated by adopting KOHA library automation software. The National medical Library, New Delhi providing membership in ERMED consortium to access 228+ e- journals with back issues

**x) Warning:**

In case any candidate is found to have supplied false information or certificate or is found to have withheld or concealed certain information, he/she shall be debarred from continuing the course and shall face such appropriate action initiated against him/her by the Institute and his/her name will be referred to NMC/Medical Council of India.

**xi) Discipline:**

The students shall maintain strict discipline during the period of study/training program in terms of conduct rules of the institute. The candidates shall not resort to any strikes during the period of their study. The students are not permitted in criticizing the policies of the Institute either before the print or electronic media or anywhere which amounts to dereliction of duties. Their grievances (if any) may be submitted to the Dean through proper channel. They are not permitted to approach the legal authorities/ NMC/MCI/ Govt. without prior permission by the institution. In case of violation of the conduct rules, the admission of the candidate is liable for cancellation apart from invoking the terms and conditions of the bond.

**xii) Ragging:**

Ragging is prohibited in the Educational Institutions in the State of Andhra Pradesh, vide Act.No.26 of 1997, dated 21-08-1997 & amendments made from time to time and NMC/UGC (Prevention and Prohibition of Ragging in Medical Colleges/ Institutions) Regulations, 2009 issued vide notification dated 03-08-2009.

If any incident of ragging comes to the notice of the authority, the student concerned shall be given liberty to explain and if his/her explanation is not found satisfactory, the authority would expel him/ her from the Institution and the information will be forwarded to NMC/ UGC for taking necessary action.

After admission, each candidate has to submit an affidavit duly signed by self and parent /guardian. The affidavit is available in the website [www.amanmovement.org](http://www.amanmovement.org).

**xiii)** The rules are subject to change in accordance with the Institute's policy taken from time to time.

**xiv) Powers of Dean:**

Notwithstanding anything contained therein, the Dean, SVIMS may at any time before completion of the course either on his/her own motion or on the application of any person after due and proper enquiry and after giving the person two weeks time from the date of receipt of the show cause notice to submit the written explanation and on personal hearing, order the cancellation of admission to the course, if in his/her

opinion such candidate had furnished incorrect particulars/false information or in the certificates or in the statement made either before the Dean or any other manner. Against any such order of the Dean, the appeal shall lie with the Director-cum-VC, SVIMS, Tirupati.

#### **xv) Indemnity Bonds:**

1. The selected candidates have to execute two bonds. The proforma of the Indemnity Bonds are available at **Appendix-I**, which are to be submitted on or before the date of commencement of the course and receive the admission order.
2. The candidate shall execute the Indemnity Bond – I on a stamp paper (non- judicial) of Rs.100/- value, that, in the event of the candidate discontinuing the studies at any time during the course, he/she shall be bound to pay a sum of Rs.5,00,000/- (Rupees Five lakhs only) + GST as applicable along with the full stipend amount received by him/her back to the Institute.
3. The candidate shall also execute another bond (Indemnity Bond – II), that in the event of not willing to work in the post and pay offered by the institute after successful completion of the course for a period of one year, he/she shall be bound to pay a sum of Rs.40,00,000/- (Rupees Forty lakhs only) + GST as applicable.
4. The bonds requires Two Sureties from Gazetted officers of State/Central Govt.

#### **xvi) Compulsory Service:**

As per G.O.RT. No. 144, HM& FW(C1) Dept., dated 20-04-2018 Govt. of Andhra Pradesh all the post graduates joined in SVIMS have to do compulsory service for a period of one year after successful completion of the course immediately. Those who are in-service candidates and who are selected in DM/MCh course are exempted from compulsory service. During their service, they will be paid honorarium.

In the event of not willing to do compulsory service after successful completion of the course, he/she shall be bound to pay a sum of Rs.40,00,000/- (Rupees Forty lakhs only)+ GST as mentioned under BONDS above. Unnecessary delay in joining without any valid reason will lead to execution of bond and withhold of degree certificate.

**xvii)** Andhra Pradesh Medical Council registration is to be done immediately after admission i.e. within 01 month from the date of admission. Without registration the residents can't attend to patients and payment of stipend will be stopped.

## **List of documents to be submitted at the time of Admission**

### **(All Originals and one set of photo copies)**

1. Provisional allotment order issued by MCC, DGHS for AIQ category.  
(or)  
Provisional Admission order issued by Dr NTR UHS for state category.
2. NEET PG - 2024 Admit card
3. NEET PG – 2024 Rank card
4. 10<sup>th</sup> class /SSC Marks certificate
5. Intermediate (+2) certificate
6. MBBS degree certificate (Provisional / Original)
7. MBBS consolidated marks memo
8. Certificate of Internship
9. Medical Council Registration Certificate
10. Migration certificate of MBBS.
11. Study & Conduct certificates of MBBS
12. Integrated permanent community certificate for SC/ST/BC categories.
13. Photocopy of Aadhar card
14. Photocopy of PAN card
15. Fees as mentioned under clause 3 (ii)
16. Anti Ragging affidavit signed by both student and parent (*Information on affidavit on anti-ragging: website address for online submission [www.amanmovement.org](http://www.amanmovement.org), to be submitted at the time of admission*).
17. Any other certificate claiming the reservation under PWBD/EWS (if applicable)
18. Indemnity Bond-I & II (*to be submitted at the time of admission without fail*)
19. Passport size photos – 03

**APPENDIX- I**

**FORM OF BOND TO BE EXECUTED BY THE CANDIDATE JOINING PG  
COURSES AT SVIMS, TIRUPATI**

(To be submitted on non Judicial stamp paper worth of Rs.100/-)

**INDEMNITY BOND - I**

This deed of indemnity is executed by \_\_\_\_\_ S/o, D/o,  
W/o \_\_\_\_\_ on this \_\_\_\_\_(day) of \_\_\_\_\_2024,  
residing at \_\_\_\_\_ herein after referred as the  
“STUDENT” in favour of the Registrar, Sri Venkateswara Institute of Medical Sciences (SVIMS),  
Tirupati, herein after called as the “SVIMS”.

WHEREAS, the said student has opted for the course of \_\_\_\_\_  
in SVIMS for the academic year 2024-25.

WHEREAS the SVIMS has prescribed /stipulated the condition in the prospectus that the  
student opted for the course has to execute a bond for Rs. 5,00,000 (Rupees five lakhs only) +  
GST as applicable in favour of the Registrar, SVIMS promising that he/she will complete the  
course. In case of cancellation/discontinuation of the said course after closure of admissions, the  
student is liable to pay the said bond amount and the stipend (if any) received from SVIMS.

I understood the rules and regulations of the institute notified from time to time, if violated  
necessary action may be taken.

WHEREAS, the student has agreed to the said condition and executing this bond.  
The bond will come into force from the date of commencement of the course.

This Indemnity bond is executed in the presence of the following witnesses

<b>Date:</b>	<b>Signature of the Candidate</b>
<b>Witness:</b>	<b>Sureties</b>
1. Signature: <i>Name and address in full</i>	1. Signature : <i>Name and address in full &amp; Seal</i>
2. Signature : <i>Name and address in full</i>	2. Signature : <i>Name and address in full &amp; Seal</i>

N.B. : 1. The Bond format shall be typed on the Non Judicial stamped paper.  
2. Sureties shall be two Gazetted Officers working in state Govt. /Govt. of India, with seal.

**Note:**  
The following documents of the witnesses & sureties are to be submitted along with the bond  
1. Copy of Aadhar card  
2. Copy of PAN card

**SPECIMEN FORM OF BOND TO BE EXECUTED BY THE SELECTED  
CANDIDATE WHILE JOINING PG COURSES AT SVIMS, TIRUPATI**

(To be submitted on non Judicial stamp paper worth of Rs.100/-)

**(IN SERVICE CANDIDATES NEED NOT SUBMIT)**

**INDEMNITY BOND - II**

This deed of indemnity is executed by \_\_\_\_\_ S/o,  
D/o, W/o \_\_\_\_\_ on this \_\_\_\_\_(day) of  
\_\_\_\_\_2024, residing at \_\_\_\_\_ herein  
after referred as the "STUDENT" in favour of the Registrar, Sri Venkateswara Institute of  
Medical Sciences (SVIMS), Tirupati, herein after called as the "SVIMS".

WHEREAS the said student opted for the course of \_\_\_\_\_ in  
SVIMS for the academic year 2024-25.

WHEREAS the SVIMS has prescribed/ stipulated the condition in the prospectus  
that the student opted for the course has to execute a bond for Rs.40,00,000/- (Rupees  
Forty lakhs only)+ GST as applicable in favour of the Registrar, SVIMS promising that he  
/ she will work for a period of one year within a maximum period of 18 months after  
passing the PG degree course. In case the candidate fails to join the post offered by the  
institute he / she is liable to pay the said bond amount as per G.O.Ms. No. 251, HM&FW  
(C1) Dept., dated 02-10-2022 Govt. of Andhra Pradesh. I have gone through the G.O.Rt.  
No. 144 dated 20-04-2018 and G.O.Ms. No. 251 dated 02-10-2022 ,HM & FW(C1)  
Dept., Govt. of Andhra Pradesh and I am abiding by the conditions laid down in the said  
G.Os.

WHEREAS the student has agreed to the said conditions and executing this bond.  
The bond will come into force from the date of successful completion of the course.

This Indemnity bond is executed in the presence of the following witnesses  
& sureties

**Date :**

**Signature of the Candidate**

**Witness :**

**Sureties**

1. Signature :  
*Name and address in full*

1. Signature :  
*Name and address in full & Seal*

2. Signature :  
*Name and address in full*

2. Signature :  
*Name and address in full & Seal*

N.B. : 1. The Bond format shall be typed on the Non Judicial stamped paper.  
2. Sureties shall be two Gazetted Officers working in state Govt. /Govt. of India, with seal.

**Note:**

The following documents of the witnesses & sureties are to be submitted along with the bond

1. Copy of Aadhar card
2. Copy of PAN card

\$\$\$



## FREQUENTLY ASKED QUESTIONS (FAQs)

**Q. No. 1: When will PG(Medical) Allotments start for State Quota (also called Competent Authority Quota) seats?**

**Ans:** The schedule will be as per NMC, New Delhi guidelines and you have to visit University Website regularly for updates.

**Q. No. 2: Is a candidate required to report to any center for online Registration and Web options?**

**Ans:** The entire process is online only. Not required to report at any center for Registration and Web options

**Q.No.3. Is one online application is sufficient for both CQ and Management Quota seats?**

**Ans:** Separate applications are required to be submitted for CQ and MQ seats. Visit University website for CQ and MQ Notifications.

**.Q.No.4: How many Phases of counselling will be conducted by Dr. NTR UHS for Competent Authority Quota seats?**

**Ans:** As per Guidelines/Schedule given by MCC/NMC, New Delhi.

**Q.No.5: What is the cut-off date of Internship?**

**Ans:** 15<sup>th</sup> August'2024 is the cut-off date for Internship for both In-service & Non-service

**Q. No. 6: What is the mode of reporting at the allotted college. Do I have to report personally at the allotted College?**

**Ans:** The allotted candidate has to download the allotment letter by paying Rs.23,600/- through online mode. Candidates who are allotted seats should report at the allotted colleges along with all **Original Certificates, allotment letter and Provisional Verification Form** on or before the last date mentioned in the Allotment letter.

**Q.No.7: What is the process of Web options?**

**Ans:** A candidate has to opt for the interested specialties and colleges before commencement of each phase of counselling as and when the Notification is released by Dr. NTR UHS, Vijayawada.

**Q. No. 8: Is there any restriction for filling the number of web options?**

**Ans:** One candidate can give any number of web options. However, the candidates are advised to exercise web options for the course in which they are really interested to join.



**Q. No. 9: If sufficient number of qualified PwBD candidates are not available then, what will happen to those un-allotted PG seats, reserved for PwBD candidates?**

Ans: The un-allotted PG seats earmarked for PwBD will be reverted/converted to respective categories of same area as PwBD reservations are Horizontal reservations only.

Ex: BC-A – PwBD (G) to - BC-A (G)

SC - PwBD (F) to - SC (F)

**Q. No. 10: Will I get any personal intimation regarding schedules and allotments?**

Ans: No. The candidates have to visit University website regularly for notifications/schedules

**Q. No. 11: Can I modify my web options during the choice submission for a particular Phase of counseling?**

Ans: Yes, you can modify, add or delete your web options before you submit your web options. However, once web options are submitted, they cannot be modified later under any circumstances.

**Q. No. 12: I have not submitted my web options before the time specified in a particular Phase of counseling schedule, what will happen to my web options?**

Ans: The web options already saved by you will be considered automatically and the web options cannot be altered/modified/changed after the cut-off date for exercising web options.

**Q.No.13: What are Vertical and Horizontal reservations?**

Ans: **VERTICAL RESERVATIONS:**

Sl.No	Category type	% of Reservation
1.	BC-A	7
2.	BC-B	10
3.	BC-C	1
4.	BC-D	7
5.	BC-E	4
6.	SC	15
7.	ST	6

**HORIZONTAL RESERVATIONS:**

Sl.No.	Details	% of Reservation
1.	Women	33.33 (not for MDS)
2.	PwBD	5

**Q.No.14: What is MRC (Explain with example)?**

Ans: Meritorious Reserved Candidate-MRC

**Example:**

- a) In a particular college MD(RD) seat is under “Open Category” in the seat matrix and a SC candidate is allotted that Open Category MD(RD) seat in Open Round Counselling of Phase-I as per his/her web options and NEET Rank merit order of the candidate. Now this candidate is shown as **Meritorious Reserved Candidate (MRC)**.
- b) The same SC candidate has slid to MD (General Medicine) SC category seat in the same college or another college during the Category Round of Phase-I Counselling **conducted on the same day**, then that MD(RD) seat vacated by this MRC candidate shall be filled with the SC candidates only by merit amongst them.
- c) This type of MRC concept is to be followed for all BC/SC/ST categories in order to maintain 50 : 50 ratio of Open : Category Reservation
- d) G.Os governing MRC and other regulations:
  1. G.O.Ms.No.43, HM&FW (E1) Dept., dt.13-03-2013
  2. G.O.Ms. No.88, HM & FW (E1) Dept., dt. 21-05-2014
  3. G.O.Ms. No.68, HM & FW (C1) Dept., dt. 21-04-2017
  4. G.O.Ms.No.57, HM&FW (C1) Dept., dt.29-05-2020
  5. G.O.Ms.No.135, HM&FW (E1) Dept., dt.12-10-2021

**Q.No.15: What happens to the un-filled In-Service quota seats?**

Ans: The un-filled In-Service quota seats will be added to the Non-Service seats of the respective same category.

- G.Os:
1. G.O.Ms. No.29, HM & FW (C1) Dept., dt. 22-03-2018.
  2. G.O.Ms.No.150, HM&FW (C1) Dept., dt.11-12-2021.
  3. G.O.Ms.No.4, HM&FW (C1) Dept., dt.12-01-2022.
  4. G.O.Ms.No.206, HM&FW (C1) Dept., dt.11-08-2022.
  5. G.O.Ms.No.251, HM&FW (C1) Dept., dt.02-10-2022.
  6. G.O.Ms.No.252, HM&FW (C1) Dept., dt.07-10-2022.
  7. G.O.Ms.No.85, HM&FW (C1) Dept., dt.20-07-2024.